

**Mallard Creek and Southwest Charlotte STEM Academy**  
**Board of Directors Meeting**  
**November 18th 6:30 pm**  
**At ZOOM due to COVID-19**

**Present:** Kellen Nixon, Christy Condon, Tyrone Harmon, Shelly Domenech

**Missing:** Jose Garcia

**Other:** Jennifer Lucas (Managing Director), Deanna Smith (MCSA principal), Shekeria Barnes (SCSA principal), several MCSA/SCSA community members via Zoom

**6:37 Call to Order**

Ms. Condon called the meeting to order and welcomed the group to the meeting.

**6:33 Approval of Minutes from last meeting**

No additions or deletions were suggested to be made to the October 2020 minutes. Mr. Nixon made a motion to approve the October minutes. Mr. Harmon seconded the motion. The minutes were approved unanimously. Board tally: 4/4

**6:39 Principal Reports: Ms. Shekeria Barnes, SCSA (\*See Principal Report)**

**Enrollment:** ADM goal of 645, currently 641 students enrolled.

**Celebrations:**

2 teachers attended STEM conference

The National Junior Honor Society kicked off last week. The group elected officers.

SCSA was awarded a 15,000 Go Grant for an outdoor classroom.

**Staffing:** No update

**Goals in Progress:**

**On Campus:**

Safe Practices

Consistent Progress Monitoring while using data to drive decisions on what to teach

Increase small group instruction

**Remote:**

Reach out to parents in order to encourage more student engagement during remote instruction.

**Other:** Ms. Condon asked how the participation with remote students is going. Ms. Barnes stated that teachers are keeping her informed of any families that are facing challenges with remote learning and as a school they are able to support the families.

**6:46 Principal Reports: Ms. Deanna Smith, MCSA (\*See Principal Report)**

**Enrollment:** The target ADM Goal is 950 students.

Ms. Smith reports that remote attendance continues to be challenging. Counselors are reaching out to families to see how the school can support them.

**Academics:** Teachers are doing a great job implementing instruction and using data from assessments to drive instruction.

**EC:** A new EC teacher was hired and is working to support students with IEPs.

**Facilities:** Additional security cameras were added to the outside of the elementary and gym area. Several doors leading to the exterior of the building are being upgraded.

**Parent Outreach Program:** Focusing on reaching families and making deeper connections with the school community.

**Covid 19:** School has had 3 positive cases. Ms. Smith attributes the low number of cases to the continuous cleaning, mask wearing and handwashing.

**Other:** Lottery opened on November 15th families are applying and the school is holding Zoom sessions for new families.

**Technology:** Chromebooks arrived. A message will go out to families asking if anyone is in need of a chromebook.

**Middle School Presentation by Ms. Smith:**

Ms. Smith and her team have renamed the 3 Pathway Tracks to add more depth to the Middle School program.

#1 - STEM Pathway will now be called Innovation Academy

#2 - Business Pathway will now be called Business Academy

#3 - Civic Leadership Pathway will now be called Student Leadership Academy

Ms. Condon asked Ms. Smith if anyone is supporting the mental health needs of students who are not showing up remotely. She stated that MCSA counselors are working on connecting with them.

**Budget Review:**

Ms. Lucas reports that the quarterly bond report shows that both schools are doing well financially. Currently, the final report from the state audit is being finalized. Both schools achieved their enrollment goals which is outstanding. Both schools are waiting on local CMS funds. Ms. Lucas is working with the financial team to ensure any COVID-19 funds are being allocated correctly.

**Other:** Mrs. Vishu Cook has submitted a letter of resignation to the board. A board member application will be posted and the board will begin accepting applications in January.

Mr. Harmon asked if families are showing interest in coming back? Ms. Lucas stated that principals have been handling families on a case by case basis, if they are asking outside of the quarterly windows that have been established.

**7:04 School Updates:**

Mr. Harmon received the final contract for the turf field at SCSA. The construction crew will begin after the Thanksgiving break. Lighting will also be added to the campus. Interior work will begin in classrooms at SCSA repairing some damage caused by an earthquake earlier this year.

**7:12 Community Engagement:**

Mr. Nixon reports that he is working with SCSA making sure that families are receiving what they need during this time. He is currently working with Ms. Barnes to create a community profile and determine how SCSA can stay connected during Covid times.

At MCSA, Mr. Nixon is working on identifying indicators of success other than test scores and how they look within the school. They are also increasing the usage of social media to highlight the events that are occurring in the building.

**7:20 Adjourn**

Ms. Condon thanked everyone for joining. Mr. Harmon made a motion to adjourn the meeting. Mr. Nixon seconded the motion. The meeting was unanimously adjourned. Vote tally: 4/4. The meeting is adjourned.